



**NOTICE TO PROCEED**

23 OCTOBER 2023

**BEAU ESSENCE HEALTH AND BEAUTY INC.**

Blk 7A Lot 7, Mahogany Promenade Village,  
Brgy. Pulo, City of Cabuyao, Laguna

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Supplies and Materials for the Certification Day of Completers of Various Technical, Vocational, and Other Programs of PCIST/BCLP/LIVELIHOOD (LOT 1 & 2)** for **Pasig City Institute of Science and Technology** under **Purchase Request No. 100-23-06-1347**, covered by **Purchase Order No. 23-10-0665** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**CONCEPCION P. VERZABAL**  
Authorized Representative  
**BEAU ESSENCE HEALTH AND  
BEAUTY INC.**

Date:

10/23/2023